Your **Passport** to the Cloud

WINNER

Microsoft

Latam Microsoft
Partner of the
Year Awards
2023

Inova
SOLUTIONS

Microsoft
Solutions Partner

Our Core Values

LOCAL

EXPERTISE

DEDICATION

FLEXIBILITY

Who is here with you today?

Dupal Persaud
Product Manager Modern Workplace
Inova Solutions

Annitra Boodoo
Modern Workplace Specialist
Microsoft

Inova Solutions is your Passport to the Cloud

Consulting

Implementations

Adoption

Support

Usage Optimization

Assessments
Cloud Readiness
M.W. Readiness
Security
Backup Strategy
IT Maturity
Training Plans

Deployments
Inova Essentials
Microsoft 365
Azure
Backups

Training
Microsoft 365 Admin
OneDrive
Power BI
Teams
Azure

Assistance
Break-Fix Block Hours
On-Going Assurance
Managed Services for
• Security
• Back up

Increase Value
Microsoft 365 Usage
Software Assets Mgmt.
Licensing Assessment
Azure and Cloud

The value of Copilot for Microsoft 365

Businesses are rapidly adopting AI to help meet core needs

Grow your customers

Deliver value to customers

Find creative ways to attract and grow your customer base

Provide exceptional customer service

Build your brand

Create a consistent and professional company image

Have lasting impressions on customers

Standout from competitors

Run your business

Automate and streamline processes for efficiency

Keep data and assets secure

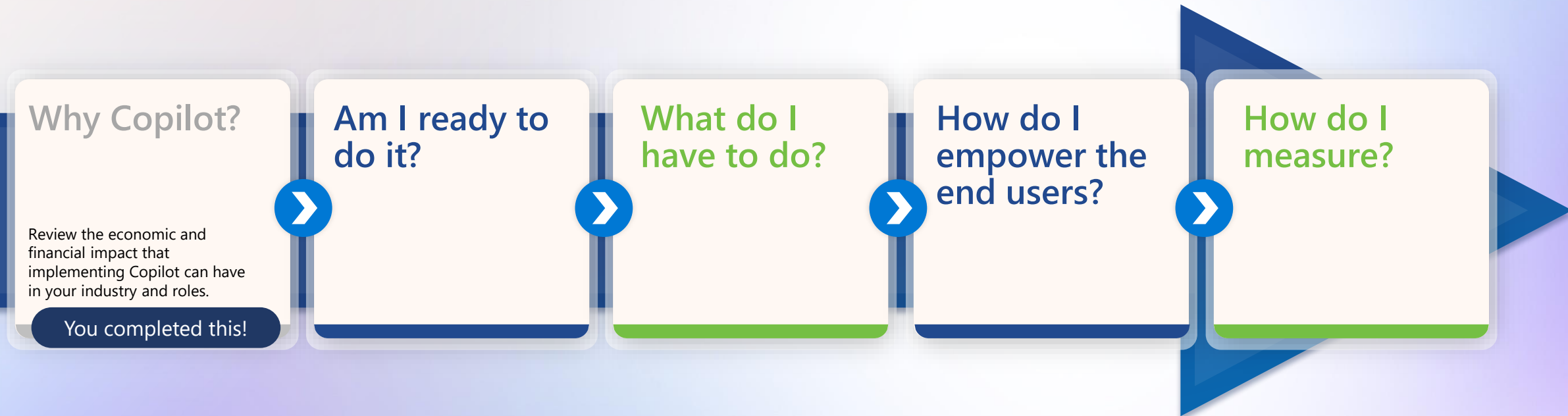Focus on serving customers and growing your business

Scale Securely

Focus on top and bottom-line growth

Invest in end-to-end security tools

Most impacted business areas by Copilot for Microsoft 365

| 1. Sales & Marketing | 2. Finance | 3. Human Resources | 4. Customer Service |

Source: McKinsey The Economic Potential of Generative AI.

Copilot brings AI to everyone. You can support roles like…

Executive
CEO
CIO
CMO
GM
President
Sr Manager
Team Leader

HR
Employment Specialist
HR Assistant
Recruiter
Labor Relations
Payroll Specialist
Learning Lead

Operations
Operations Analyst
Operations Manager
Quality Control Lead

Sales
Account Executive
Quality analyst
Onboarding Specialist
Sales Associate
Sales Engineer
Sales Representative

Marketing
Brand Manager
Content Strategist
Creative Director
Graphic Designer
Market Researcher
Product Marketing Manager

Finance
Accountant
Financial Analyst
Finance Manager
Investment Manager
Financial Advisor
Risk Specialist

IT
Cybersecurity Analyst
Help desk Support
Hardware Technician
IT Project Manager
Network Administrator
Software Developer

Prepare for a company-wide address

Catch up
On chats and emails by prompting Microsoft Copilot

Summarize my emails and chats from the past week that mention the year-end results.

Gather team input
From the meeting recap prompt Copilot in Teams

Generate a list of the key points made by each speaker.

Revise the speech
Within the Word document select a paragraph and Copilot will offer several ways you could rewrite it

Rewrite with Copilot.

Create the invitation
From a new email select Draft with Copilot

Draft a detailed email thanking all employees for attending the year-end review. Make the tone friendly and mention how excited we are to continue our progress in the new year.

Review last quarter's speech
From the meeting recap prompt Copilot in Team

Summarize the meeting and list the key points. Tell me all of the revenue numbers that were presented
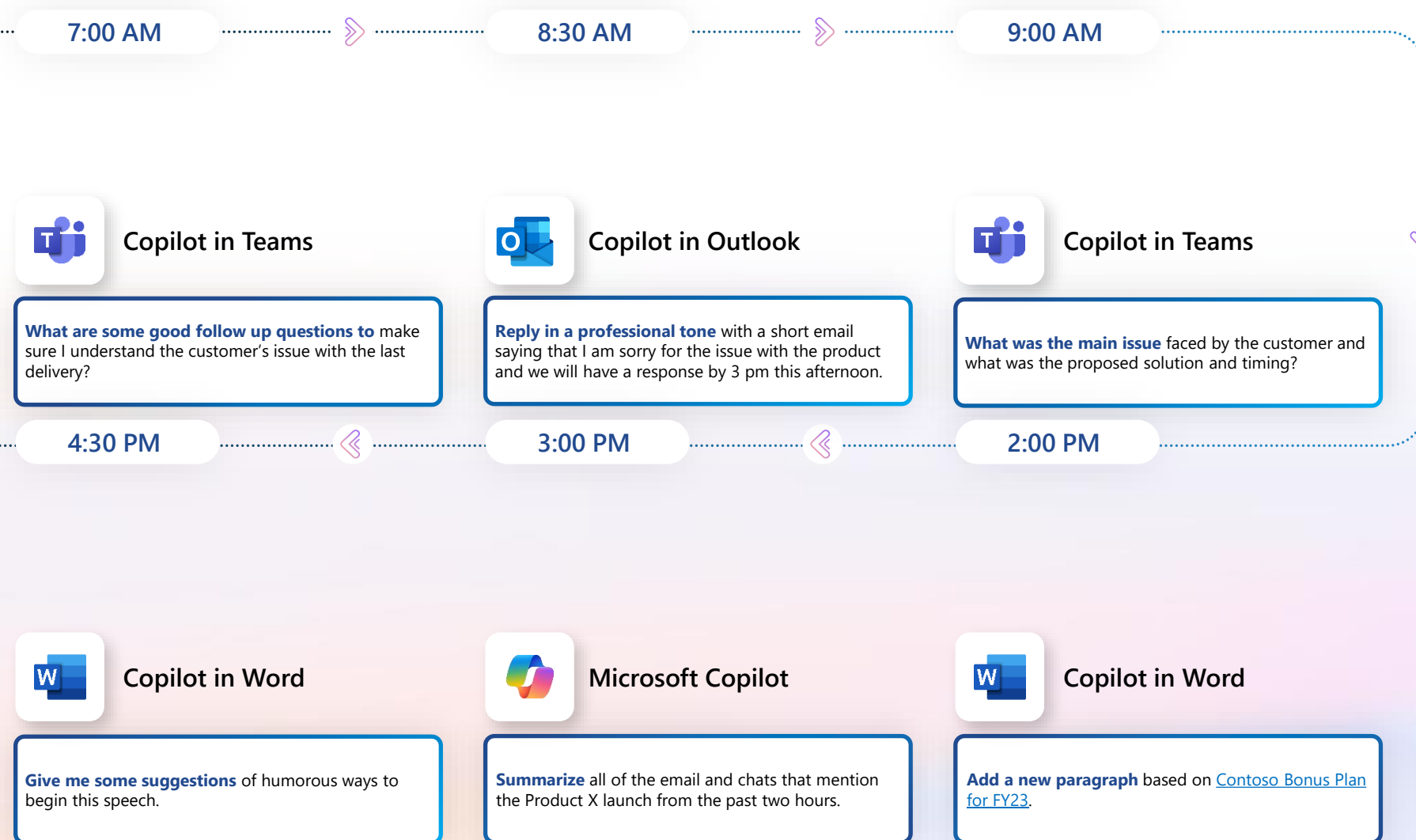
Revise the presentation slides
Within the presentation prompt Copilot

Add an image of an inspiring landscape of a mountain to match the company motto – "We overcome every obstacle"

A day in the life of an Executive

7:00 AM → **8:30 AM** → **9:00 AM**

Copilot in Teams

What are some good follow up questions to make sure I understand the customer's issue with the last delivery?

Copilot in Outlook

Reply in a professional tone with a short email saying that I am sorry for the issue with the product and we will have a response by 3 pm this afternoon.

Copilot in Teams

What was the main issue faced by the customer and what was the proposed solution and timing?

4:30 PM **3:00 PM** **2:00 PM**

Copilot in Word

Give me some suggestions of humorous ways to begin this speech.

Microsoft Copilot

Summarize all of the email and chats that mention the Product X launch from the past two hours.

Copilot in Word

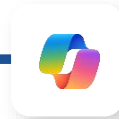Add a new paragraph based on Contoso Bonus Plan for FY23.

Tanya leads a product development team

Deploying a critical update with Copilot for Microsoft 365

Create a project plan
From the Teams apps prompt Copilot in Microsoft Copilot

Summarize the information in Fabrikam product documentation.

Discuss the plan
From the meeting recap prompt Copilot in Teams

Summarize the meeting and list the action items discussed and their current status.

Brainstorm risks
After collecting all of the ideas Click on Summarize in Copilot in Whiteboard

Summarize.

Deliver the updates
Starting from a new email select Draft with Copilot

Draft a detailed email from the file Fabrikam support procedures. Make the tone friendly.

Create an executive update
Starting in a new presentation

Create a presentation from [Word document link to Fabrikam upgrade project plan.docx]
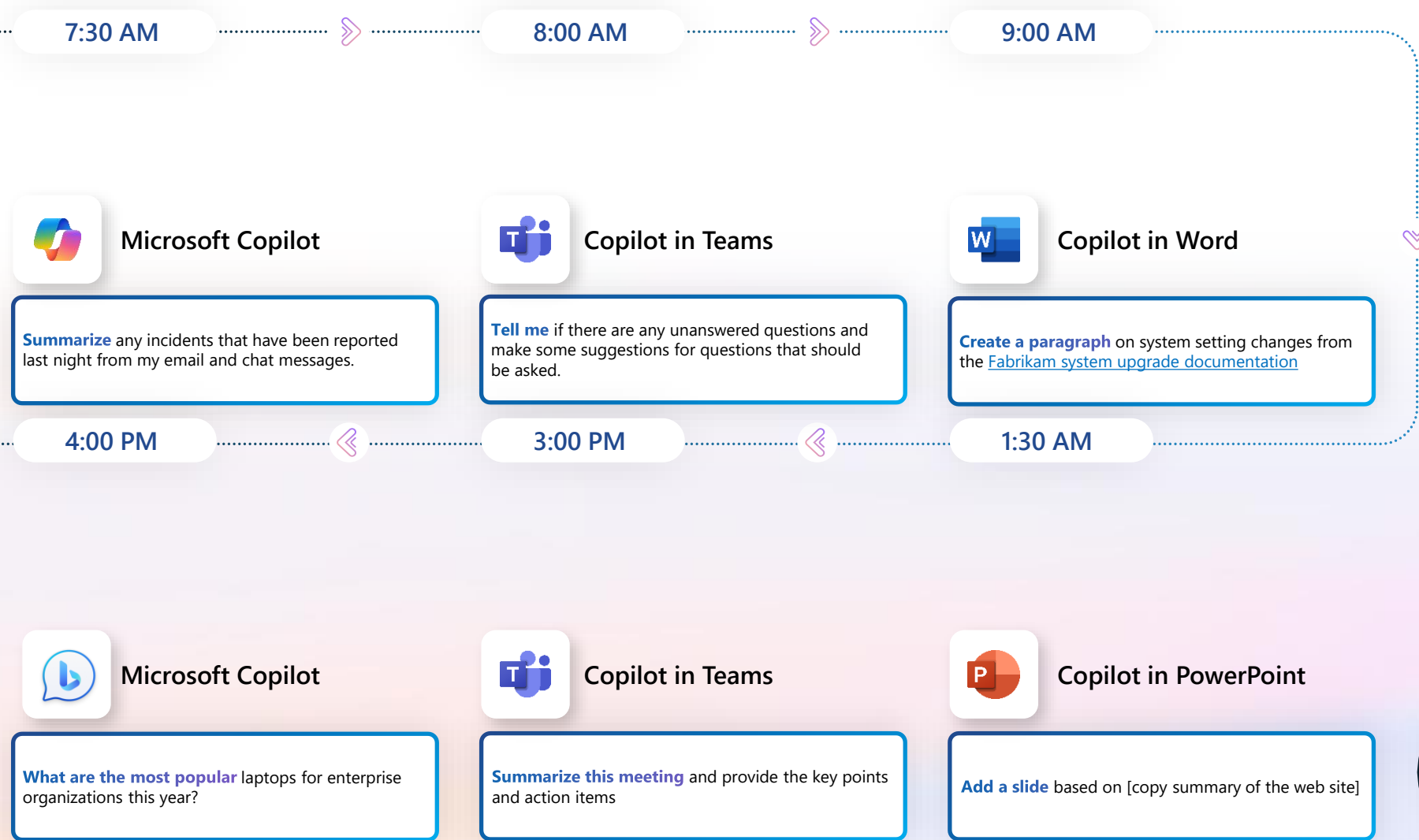
Revise support procedures
On a new line of the procedure document click on the Draft with Copilot icon

Insert a paragraph on single sign on issue resolution using information from Fabrikam product documentation.

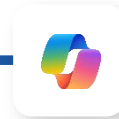# Copilot for Microsoft 365
AI for Operations

Solve a production issue with Copilot for Microsoft 365

Analyze production data
Using a table of Six Sigma data select the prompt Show data insights

Show data insights.

Discover past solutions
From Microsoft365.com prompt Copilot in Microsoft Copilot

Find information on troubleshooting our current production equipment from across the equipment manuals. Look for information on how to reset the processor.

Brainstorm new solutions
After collecting the ideas click on Organize using Copilot in Whiteboard

Organize

Summarize the weekly status meeting
From the meeting recap prompt Copilot in Teams

Summarize the meeting and list the action items discussed and their current status.. List all of the decisions that were made and issues that were resolved.

Thank employees for their work
Starting in a new email prompt Copilot in Outlook prompt

Create an email thanking all the people who helped to identify the issue and implement the solution. Include that we resumed full production on Tuesday at 6 pm and limited the shutdown to 3 days.

Create a root cause analysis report
Starting with a new presentation prompt Copilot

Create a presentation that summarizes [Word document link to Production issue root cause analysis report.docx]

A day in the life of an Operations manager

7:30 AM → **8:30 AM** → **9:00 AM**

Copilot in Teams

What are some good follow up questions to make sure I understand the impact on the manufacturing process for each product update we discussed?

Copilot in Excel

Add a column that totals the additional costs for the priority 1 updates.

Copilot in PowerPoint

Create a presentation from [Word document link to Project Contoso Product Design Guidelines]

4:00 PM ← **2:00 PM** ← **11:00 AM**

Copilot in Word

I need to share the main points in an executive summary. Write three paragraphs that include why these points are important to our company.

Copilot in Teams

What are the action items from the meeting include who proposed the item and who was designated as being responsible.
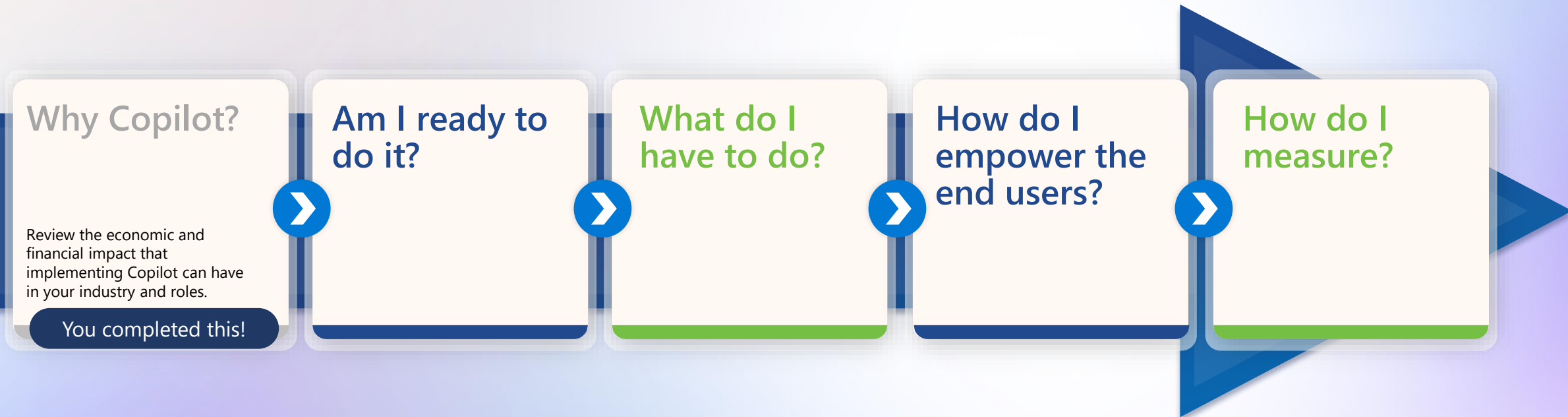
Microsoft Copilot

Find all of the emails I received this month where people are asking for time off.

Megan leads a product development team

Your roadmap for Copilot for Microsoft 365

Identify internal status and challenges and how to face them, making it easy to create the right adoption plan.
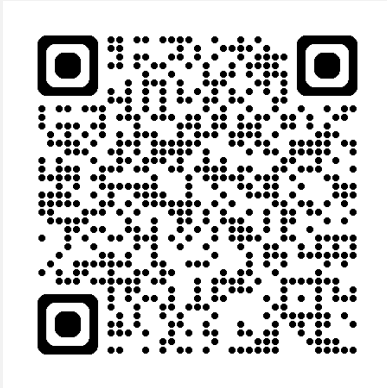
Why Copilot?

Review the economic and financial impact that implementing Copilot can have in your industry and roles.

You completed this!

Am I ready to do it?

What do I have to do?

How do I empower the end users?

How do I measure?

Your one-stop shop for AI and Copilot

1 Buy Copilot in the Inova Solutions Customer Portal

Buy now!

Yearly

USD $360[00]

per user

2 Do a Copilot Optimization Workshop with us

Learn how to efficiently and securely implement and leverage the features of Copilot for Microsoft 365.

Here's what we will do in this workshop:
- **Assess**
- **Art of the Possible**
- **Build the Plan**

Starting at

USD $3,499[00]

3 We implement your Copilot Optimization Plan

Give the reins to Inova Solutions and let us efficiently and securely optimize your business for Copilot for Microsoft 365. We will:

- Define the scope of the plan
- Pinpoint key stakeholders
- Identify your business scenario's
- Create a customized optimization roadmap including a timeline
- Execute your customized implementation plan

Starting at

USD $4,999[00]

FOR SMB

Starting at

USD $9,999[00]

FOR ENTERPRISE

Survey
Have a moment?
Share your feedback, we'd be so grateful.

[Survey Evaluation Form](#)

Webinar: AI at Work - Evaluation Form

Thank you for joining us!